

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Devra Selenis, VP, Communications and Partnerships  
**SUBJ:** APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH TONY BIZJAK

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Approving the Resolution will amend the Personal Services Contract (PSC) for Tony Bizjak, amending the contract for an additional 19 months, through December 31, 2024.

### FISCAL IMPACT

The principal agreement in FY 2023 had a total consideration of \$80,000 (paid at \$80 per hour for each hour of work performed); however, only an estimated \$39,000 was expended in FY 2023. This First Amendment will increase the consideration by \$34,000, with \$9,000 in FY 2024 and an additional \$25,000 in FY 2025, extend the agreement 19 months to December 31, 2024, and bring the total consideration to \$114,000 for the term of contract.

Funding for the PSC Extension is budgeted and included in the proposed Marketing Department Operating Budget for Fiscal Year 2024 and will be included in the Budget for Fiscal Year 2025.

### DISCUSSION

Under the General Manager/CEO's authority, SacRT entered into a PSC with Tony Bizjak on May 25, 2022, as a Senior Marketing and Communications Specialist to perform research of industry-related topics to write, edit, and create informative and engaging content for both print and electronic media; write original copy for ads and social media channels; prepare and publish articles that market SacRT, including op-eds, letters of support, etc.; and design, write, and edit content for blogs and vlogs.

Pursuant to Section 4.01(B) of the Personnel Policy Manual (PPM), any personal service contract that is entered into or extended for a term of 12 months or greater, and/or with a total consideration of \$100,000 or greater must be approved by the Board. Based upon his excellent performance over the last year providing content for SacRT's newly launched blog series, op-eds, 50<sup>th</sup> anniversary, and other critical SacRT promotional

materials, and the knowledge he brings as a former journalist for the Sacramento Bee for 32 years, staff recommends that the Board approve the First Amendment to the PSC increasing the total Contract consideration by \$34,000 for a total consideration of \$114,000 for the term of the contract and extending the Contract end date from June 1, 2023, to December 31, 2024.

RESOLUTION NO. 2023-05-056

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH TONY BIZJAK**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Tony Bizjak, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$34,000, to \$114,000, and the term of the Contract is extended 19 months to December 31, 2024, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to sign said First Amendment.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary